



The Indian Silk Export Promotion Council

(Limited by Guarantee)

(Sponsored by Ministry of Textiles & Supported by Ministry of Commerce, Govt. of India)
112-A, Chiranjiv Towers, 43 **Nehru Place**, New Delhi – 110 019, INDIA

Tele: 011-40154181, E-mail: isepch@gmail.com & roisepc@gmail.com Website:
www.theindiansilkexportpromotioncouncil.com

ISEPC/NOTIFICATION – VC ELECTIONS/2024-25

10th June 2024

To,
All Members of The Indian Silk Export Promotion Council
(Committee of Administration);
(Valid as on 30.06.2024)

Dear Sir/Madam,

The Election to fill up the post of **Vice-Chairman** in the Indian Silk Export Promotion Council from the eligible candidates in the Committee of Administration is notified as under:

| | |
|-----------------------------------|--|
| Date of Notification | 10/06/2024 (Monday) |
| Cutoff Date for filing nomination | 25/07/2024 (Thursday) |
| Scrutiny of Nomination | 02/08/2024 (Friday) |
| Withdrawal of Nomination | 31/07/2024 (Wednesday) (Upto 1600 Hrs) |
| Issue of list of valid Nomination | 03/08/2024 (Saturday) |
| Remote e-voting Start date | 17/08/2024 (Saturday) |
| Remote e-voting Start Time | 10.00 AM |
| Remote e-voting End Date | 19/08/2024 (Monday) |
| Remote e-voting End Time | 06.00 PM |
| Date of Result | 20/08/2024 (Tuesday) |

Whereas, Members, who do not have pending membership subscription or and any other dues payable to the Council as on 30.06.2024 are eligible to participate in the election and can act as Proposer/ Secunder and Vote in the Council above Election but contest is restricted only from amongst existing CoA Members, excepting the members belonging to the **Eastern Region**, subject to fulfillment of terms and conditions of the Election Rules 2022, as per copy attached. The Members desiring to contest Election are required to fill his/her Nomination in the “prescribed format”, as available on online and ensure that it is submitted to the Indian Silk Export Promotion Council’s Office or through online, at its Registered Office at **112A, Chiranjiv Tower, 43 Nehru Place, New Delhi – 110019**, within the stipulated date i.e. **by Thursday, the 25th July 2024**.

Election Rules and Nomination / Withdrawal forms are available on the Council’s website at www.theindiansilkexportpromotioncouncil.com and can also be downloaded, if desire.

This Election is notified with the approval of the Committee of Administration.

Thanking you,

For & on behalf of the Committee of Administration of The Indian Silk
Export Promotion Council
Sd/-

(T.S. Chadha)

(DIN No. 06821130)

Officiating Executive Director, ISEPC
Issued under authority conferred by the COA

Encl: Election Rules, Nomination/withdrawal forms



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ISEPC/NOTIFICATION – VC ELECTIONS/2024-25

10th Jun 2024

The Indian Silk Export Promotion Council (ISEPC)

(Valid as on 30.06.2024)

Dear Sir/Madam,

The Election to fill up the Post of Vice-Chairman of **the Indian Silk Export Promotion Council** due to completion of tenure of the existing Vice-Chairman of ISEPC on his taking over as Chairman on retirement of the present Chairman, Shri Akash Mittal. Election is notified vide Circular ISEPC/NOTIFICATION – VC ELCTIONS/2024-25 dated the 12/6/2024 as approved by the Committee of Administration of the Indian Silk Export Promotion Council, in its meeting held on 08.06.2024;

Whereas, Members, who do not have pending membership subscription or and any other dues payable to the Council as on 30.06.2024 are eligible to participate in the election and can act as Proposer/ Seconder and Vote in the Council above Election but contest is restricted only from amongst existing CoA Members, excepting the members belonging to the **Eastern Region**, subject to fulfillment of terms and conditions of the Election Rules 2024, as per copy attached. The Members desiring to contest Election are required to fill his/her Nomination in the “prescribed format”, as available on online and ensure that it is submitted to the Indian Silk Export Promotion Council’s Offline or through online, at its Registered Office at 112A, Chiranjiv Tower, 43 Nehru Place, New Delhi – 110019, within the stipulated date i.e. **by Thursday, the 25th July 2024.**

Thanking you,

For & on behalf of the **Committee of Administration of
The Indian Silk Export Promotion Council**

Sd/-

(T.S. Chadha)

(DIN No. 06821130)

Officiating Executive Director, ISEPC

Issued under authority conferred by the COA

Encl: Election Rules, Nomination/withdrawal forms



THE INDIAN SILK EXPORT PROMOTION COUNCIL

(Sponsored by Ministry of Textiles Govt. of India)
112A, Chiranjiv Tower, 43 Nehru Place New Delhi- 110019, India

NOMINATION CUM CODE OF CONDUCT FORM FOR SEEKING ELECTION FOR THE POST OF VICE-CHAIRMAN OF ISEPC ELECTION FOR THE YEAR 2024-24 **{Internal Circulation}**

To,
The Returning Officer,
The Indian Silk Export Promotion Council (ISEPC),
112A Chiranjiv Tower, 43, Nehru Place,
New Delhi – 110 019, INDIA

Dear Sir / Madam,

I, Mr / Mrs / Ms _____ (name) elected Member of Committee of Administration of the Indian Silk Export Promotion Council (ISEPC) and the authorized Person of M/s _____ holding Valid & Renewed RCMC No _____, do hereby propose the Name of Mr/Mrs/Ms _____, the authorized person of M/s _____, Region _____ who is a Member of the CoA of ISEPC, RCMC No _____, for Election to the post of Vice Chairman – ISEPC, India.

Signature of the proposer _____ Name of the proposer _

Rubber stamp of the firm of the company of proposer _____

I, Mr/Mrs/Ms _____ being authorized representative of M/s _____ with valid & updated RCMC No. _____ second the nomination of Mr _____, as to contest as Vice-Chairman.

Signature of the seconder _____

Name of the seconder Mr _____

Rubber stamp of the firm of the company of seconder _____

I, _____ being authorized representative of M/s _____ Address & Region _____ with RCMC No _____ and elected Member of the Committee of Administration agree to the above Nomination for Vice Chairman of the Indian Silk Export Promotion Council (ISEPC).

CODE OF CONDUCT:-

We hereby confirm that in our entire Management/Production Units, we are not using Child Labour in any form in our factory premises / facility center, if found the ISEPC management has every right to suspend our Membership of ISEPC.

Signature of the Contestant _____

Name of the contestant _____

Rubber stamp of the firm of the company of contestant _____

THE INDIAN SILK EXPORT PROMOTION COUNCIL

(Sponsored by Ministry of Textiles Govt. of India)
112A, Chiranjiv Tower, 43 Nehru Place New Delhi- 110019, India

FORM FOR WITHDRAWAL OF CANDIDATURE FROM THE POST OF VICE-CHAIRMAN OF THE INDIAN SILK EXPORT PROMOTION COUNCIL ELECTION FOR THE YEAR 2024-25

To,
The Returning Officer,
The Indian Silk Export Promotion Council (ISEPC),
112A Chiranjiv Tower, 43, Nehru Place,
New Delhi – 110 019, INDIA

Dear Sir,

With reference to my candidature for the Office of the Vice-Chairman of the Indian Silk Export Promotion Council (ISEPC), I hereby withdraw my candidature from the Elections of this Office.

I hereby declare and affirm that my above withdrawal is final and irrevocable and I fully own responsibility for the same, and the same has been made voluntarily, without any coercion or undue pressure.

Signature of the Candidate: _____

Name and Address of Co./Firm/Organization representing: _____

(SEAL)

Remarks of the Returning Officer, The Indian Silk Export Promotion Council;

Dated _____

(Returning Officer)

The Indian Silk Export Promotion Council

(Signature / Seal of Returning Officer)



The Indian Silk Export Promotion Council

(Sponsored by Ministry of Textiles Govt. of India)
{1302-04, Ansal Tower, 38 Nehru Place, New Delhi – 110 019, India}

ISEPC/VC Election Rules/2024-25

10th June 2024

ELECTION RULES

CONTENTS

Rule Description

1. Short title
2. Definitions
3. Persons entitled to contest the election and vote.
4. Number of elected members of the Committee.
5. Reservations
6. Elections
7. Procedure of election
8. Nominations
9. Announcement of valid nominations
10. Declaration of Results
11. Equality of Votes.
12. The election of the Vice-Chairman
13. Procedure for change in rules.

Annexure

- A. Nomination Form.
- B. Withdrawal Form

Chapter I

Rules for Election of the Vice-Chairman in The Indian Silk Export Promotion Council

| Sr. No | Heading | Description |
|--------|---|--|
| 1 | Short Title | These rules may be called the Election Rules, 2024 (Vice-Chairman- ISEPC) |
| 2 | Definitions | All words and expressions used in these rules shall have the same meaning as those assigned to them respectively in the Articles of Association of the Council. |
| 3 | Persons entitled to contest the Election and vote | While the Members of the Council whose names appear in the Register of members and who have no arrears of subscription or any other dues or charges payable by them to the Council on or before 30 th June 2024, shall have the right to act as proposer/seconded and vote in the Election, subject to fulfilment of terms and conditions of the Election Rules 2022, but the contestant should be an elected member of the Committee of Administration of ISEPC, as on date of application, excepting the members belonging to Eastern Region . |
| 4 | Number of elected Vice-Chairman in the Council | There shall be only one elected Vice-Chairman, in the Committee of Administration of the Indian Silk Export Promotion Council. |
| 5 | Reservations, if any | While there is no reservation of contestant on regional basis, but it has to be ensured that the Chairman and Vice-Chairman should not be from same region. Since the incoming Chairman shall be from the Western Region, the Vice-Chairman of the Council can be from any of the remaining regions, other than Eastern Region . |

Chapter II

PROCEDURE OF ELECTION FOR VICE-CHAIRMAN- ISEPC

| Sr. No | Heading | Description |
|---------------|------------------------------|---|
| 6 | Elections | Rules 6- shall apply to the election for Vice-Chairman of the Indian Silk Export Promotion Council. |
| 7 | Procedure of Election | <ol style="list-style-type: none">1. The time, date and venue for holding the elections, and e-voting shall be notified by the Committee of Administration of the Council;2. The Committee shall also appoint a Returning Officer who shall be responsible for the conduct of elections including receipt and scrutiny of nominations, preparation of the list of eligible contestants, holding election and tabulation of results etc.3. The Committee shall appoint scrutinizer from the senior officers of the Council, who in the opinion of the Committee can scrutinize the nomination / withdrawal papers, election, voting and remote e-voting process, in a fair, transparent and in neutral manner.4. The Committee shall request MoT/DoC to appoint Observer, if required, for supervising the Election process, whose duties shall be assigned by the Concerned Department in Govt. Of India |
| 8 | Nominations | <p>The Committee at an appropriate time shall call for Nominations from the eligible members, who are eligible to contest for election as Vice- Chairman of the Indian Silk Export Promotion Council. Such nominations shall be made in the prescribed format, as supplied by the Council and as approved by the Committee of Administration.</p> <p>The Committee shall also fix the last date of withdrawal of nominations, with adequate time from the date of Election/e-voting. Contestants who wish to withdraw shall intimate their desire to do so in writing in the prescribed format offline before the</p> |

| | | |
|-----------|--|---|
| | | <p>Prescribed and notified last date fixed for withdrawal.</p> <p>The nominations from the intending contestants should be filed offline so as to reach the Council by the notified last date for receipt of nominations fixed by the Committee. This date shall in any event, be not less than 21 days before the notified date of election/e-voting.</p> <p>The Returning Officer so appointed shall be responsible for scrutiny of nominations and for this purpose; he/she may in consultation with Chairman and or CoA scrutinizers who shall not exceed three in number. The scrutiny of nomination papers shall be taken up immediately after the notified last date of receipt of nomination papers.</p> |
| 9 | Announcement of Valid nominations | <ol style="list-style-type: none"> 1. The Returning Officer shall, after scrutiny of the nomination papers, select only valid nominations and categorize them in to the categories indicated in Rule 5 of these rules. 2. The contesting candidates, selected as above, shall be so intimated of their selection as candidate eligible to contest election for membership of the Committee. 3. If the number of valid nominations received is more than the vacancies, the Returning officer shall draw up the final list of contesting candidates. 4. The final list of candidates contesting candidates shall be displayed on the web portals as well as on Notice Board of the Council at its Registered Corporate Office including Regional Offices. The Executive Director / of the Council in consultation with the Returning Officer shall issue a Notice embodying the list of final contesting candidates to all Members on website. 5. E-voting shall be exercised by all the Members who are eligible to participate in Council's Election 2024 i.e. must have cleared their dues by 30.06.2024 and should have valid RCMC. |
| 10 | Declaration of Results | <p>The Chairman after verifying the list presented by the Returning Officer to him, shall present the results of the elections on the notified date fixed by the Committee of Administration of ISEPC.</p> |

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|-----------|--|--|
| 11 | Equality of votes during e-voting | If there is an equality of votes between two or more candidates from amongst whom one has to be elected to complete the process of Committee, lot shall be drawn and the candidate so drawn shall be declared elected as Vice-Chairman of the Indian Silk Export Promotion Council in the notified date of Committee of Administration meeting |
|-----------|--|--|

**CHAPTER III
PROCEDURE OF ELECTION FOR POST IN THE COUNCIL**

| Sr. No | Heading | Description |
|-----------|--|--|
| 12 | The election of the Vice-Chairman | When the Vice-Chairman of the Council, after completion of his term, is endorsed by the Committee of Administration of the Council to succeed the Chairman or when he has incurred any of the disqualification's enumerated in Article 8.1 of the Article of Association of the Council, the Committee shall re-elect another Vice-Chairman by conducting election by e-voting as per the terms & conditions as laid down by Govt. of India. |

CHAPTER IV MISCELLANEOUS

| Sr. No | Heading | Description |
|-----------|-------------------------------|--|
| 13 | Procedure for Change in Rules | Subject to the provisions of the Memorandum of Association and the Articles of Association of the Council, the Committee may, by resolution, alter, vary, add or delete anything contained in these rules and any such alternations, variations, additions or deletions shall be as valid as is contained in these rules as originally framed and shall be subject to alternation, variation, addition or deletion in the same manner. |

**CHAPTER IV
ELECTION COMMITTEE**

| Sr. No | Heading | Description |
|-----------|---------------------------|---|
| 14 | Election Committee | "Election Committee" means a Committee of consisting of Minimum Three Members of the Council , appointed by the Committee of Administration beforehand to overseas and conduct the elections in the Council, who have opted, out not to contest elections to any of the post of the Committee of Administration or for the post of Vice Chairman of the Council; |

CHAPTER V
MISCELLANEOUS

| Sr. No | Headin g | Description |
|--------|---|--|
| 15 | Procedu re for Change in Rules | Subject to the provisions of the Memorandum of Association and the Articles of Association of the Council, the Committee may, by resolution, alter, vary, add or delete anything contained in these rules and any such alternations, variations, additions or deletions shall be as valid as is contained in these rules as originally framed and shall be subject to alternation, variation, addition or deletion in the same manner; |

CHAPTER V
GENERAL

| Sr.No. | Heading | Description |
|--------|---------------------------------------|---|
| 16 | Record of the Election | <p>The record of the office elections shall be kept in the office of The Indian Silk Export Promotion Council duly sealed for five years after the election and then destroyed.</p> <p>II. The dates of sending and receiving Nomination Papers, Withdrawal, all Notices and Papers etc. shall be taken to be authentic and final as per records of the Office of the Indian Silk Export Promotion Council and by the address relevant to such paper or documents.</p> <p>III. In case of any doubt or dispute, the decision of The Executive Director of the Indian Silk Export Promotion Council shall be final in this regard.</p> <p>IV. In case of any petition to be led within 30 days from the declaration of results against the decisions in disputes on any of the matters above, decision of the Chairman of the Indian Silk Export Promotion Council (ISEPC) who has been sponsored by the Ministry of Textiles and supported by the Ministry of Commerce, Govt. of India, shall be final and binding.</p> <p>V. All legal matters shall be subject to jurisdiction of Delhi Courts only</p> |

CHAPTER VII
CODE OF CONDUCT

| Sr. No | Heading | Description |
|--------|----------------------------|--|
| 17 | Code Of Conduct | Every contentment member has to confirm that they are not using Child Labour in any form in their factory premises / facility center / office / show window / Stores etc, if found, ISEPC has every right to suspend ISEPC Membership of such members; |

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